

JEFFERSON COUNTY FARMLAND PROTECTION BOARD

March 3, 2003

MINUTES

The March 3, 2003 meeting of the Farmland Protection Board (FPB) was called to order at 7:05 PM at the Bardane Public Services Center. Members present were Shannon Donley, Jack Quinn, Jane Tabb, Roger Dailey, Janet Stine, and Joe Osterman.

Minutes from the February 3, 2003 meeting were approved as emailed.

Treasurer's Report: Balance as of 2/28/03 was \$3,526.38. Jack Quinn moved the FPB setup a two signature Selected Checking at the Bank of Charles Town. Motion seconded by Joe Osterman. Board members agreed that four names should be authorized to sign the checks: Joe Osterman; Shannon Donley, president; Jack Quinn, vice-president and Janet Stine, member from the soil conservation district. Motion passed. Roger will prepare the letter and county resolution for Shannon to open the account. The county has sent a check for the \$10,000 matching Budget Digest money. This \$10,000 will be used to open the account. The special fund account with the County Commission will remain open. The transfer tax funds will be deposited in that account. Any future private donations will be placed in the Bank of Charles Town account. The FPB received a donation from Marion Buckner. Shannon will send a thank you note to Marion. Roger requested to be replaced as treasurer. There was no volunteer to be treasurer. Jack recommended the FPB hire an accountant. Shannon will contact some local accountants.

Joe Osterman moved that the FPB purchase the following:

Precision M50 Dell Laptop Computer with MS software - Base price \$3,753

HP Color Laserjet 4600 Printer - Base price \$1,999

InFocus LP530 Projector \$2,999

Replacement 270 watt lamp for InFocus LP530 Projector

Motion was seconded by Janet Stine. Motion passed. Joe said that scanner and projection screen could be purchased later.

Shannon Donley presented the following resolution for the board's approval:

Resolution

The Jefferson County Farmland Protection Board, being a "Holder" as defined under West Virginia Code §20-12-1 et. al., is empowered to hold perpetual conservation and preservation easements in Jefferson County, WV. The Jefferson County Farmland Protection Board was created by the Jefferson County Commission pursuant to West Virginia Code §8-24-72 through §8-24-84 (The Voluntary Farmland Protection Act) to function as a county governmental entity in the acquisition of conservation and preservation easements. The Jefferson County Farmland Protection Board has an approved Farmland Protection Program.

The Jefferson County Farmland Protection Board recognizes that the campaign of the Civil War Preservation Trust and the Land Trust of the Eastern Panhandle in offering compensation for perpetual conservation easements on qualifying properties in Jefferson County that have a significant historical connection to Civil War battles, advances and retreats, furthers its mission of farmland protection in the county.

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THEREFORE, The Jefferson County Farmland Protection Board agrees to be the pass-through grantee recipient for funding and a Holder on any and all properties in Jefferson County, WV recommended by the Civil War Preservation Trust and approved for funding by the National Park Service, along with other potential Holders, including the Land Trust of the Eastern Panhandle and the Eastern Panhandle Conservation District. Funds to be paid to awarded landowners desiring payout under an installment purchase arrangement shall be transferred to the Land Trust of the Eastern Panhandle.

Approved by majority vote of the Board:

Meeting Date: _____

ATTEST

Jefferson County Farmland Protection Board

Jack Quinn moved the FPB adopt the Resolution. Seconded by Joe Osterman. Motion passed. Jane Tabb suggested the FPB PO Box address be used instead of Shannon's home address in the header of the Resolution. Resolution will be modified to reflex the FPB address.

Fund Rising

- Janet Stine has contacted Blue Ridge
- Roger Dailey gave the list of possible sources for funding from West Virginia University to Joe Osterman.

Shannon Donley led a discussion on the properties currently with federal funding.

The next meeting will be held on March 17, 2003.

Meeting adjourned at 9:00 PM.

Respectfully submitted,

Roger Dailey, Treasurer