

Minutes  
Jefferson County Farmland Protection Board  
February 4, 2002

Attending: Jack Quinn, Janet Stine, Roger Dailey and Joe Osterman and Jane Tabb.

Others attending: Craig Yohn

A motion was made by Roger Dailey, seconded by Janet Stine to approve the minutes as amended. A motion was made by Roger Dailey, seconded by Janet Stine to table the development of a web page. Motion passed.

The treasurer's report was given by Roger Dailey which showed a balance of \$3,721.11. A request was made by Roger Dailey to the Jefferson County Commission to continue a \$2500 budget for the Farmland Protection Board.

The IRS has requested additional information and Roger responded. In talking to IRS representatives, Roger feels confident that the 501 ( c ) ( 3 ) status will be granted.

#### Committee Reports

##### Farmland Protection Plan:

The plan was reviewed and Joe Osterman asked that all members look over the plan with the expectation that it would be voted on at the next meeting.

##### Fund Raising:

Joe Osterman wrote Lavonne Paden and she agreed to contact Senators Byrd and Rockefeller and have Jefferson, Berkeley and Morgan Counties visit with them or their staff. It was felt that each county should have their core materials including bylaws, plan and criteria in place as soon as possible.

#### Old Business

Letter to Assessor on data files has not yet been sent. It was suggested that a carbon copy of the request be sent to the Jefferson County Commission. A new copy was produced and given to Jack Quinn to take to Shannon for his signature.

#### New Business

Janet Stine moved that the Farmland Protection Board get a P. O. Box in Charles Town. Motion Passed. Joe Osterman moved and Janet Stine seconded to reimburse Jane Tabb for the purchase of two reference manuals, *Model Conservation Easements and Historical Easements*, 1996 and *The Conservation Easement Handbook*.

There was extensive discussion about changing the the date of the Farmland Protection Board Meetings from the first Monday to the third Monday of each month so that Jane Peters would be able to attend. Shannon is to talk to Jane about this.

Craig is to once again check with the Service Forrester for a memorandum of understanding for assistance in evaluating lands.

With no further business, the meeting was adjourned.

Respectfully submitted,

Craig Yohn  
Acting Secretary