

JEFFERSON COUNTY FARMLAND PROTECTION BOARD

February 3, 2003

MINUTES

The February 3, 2003 meeting of the Farmland Protection Board (FPB) was called to order at 7:08 PM at the Bardane Public Services Center. Members present were Shannon Donley, Jack Quinn, Jane Tabb, Roger Dailey, Janet Stine, and Joe Osterman.

Minutes from the January 20, 2003 meeting were not available to be approved.

Treasurer's Report: Balance as of 12/31/02 was \$3,466.36. Jack Quinn moved the FPB setup a two signature checking at the Bank of Charles Town, Jefferson Security Bank or BB&T. Motion seconded by Joe Osterman. Board members agreed that four names should be authorized to sign the checks: Roger Dailey, treasurer; Shannon Donley, president; Jack Quinn, vice-president and Janet Stine, member from the soil conservation district. Motion passed.

Jane Tabb reported that the Jefferson County Commissioners would vote on the \$2.20 property transfer tax for the Farmland Protection Program at their February 20 meeting. The meeting will be open for public comment before the vote.

Jane Tabb provided the board with copies of the Jefferson County Farmland Protection Plan approved by the county commissioners. She also provided several copies for distribution. The board members present signed the plan. Jane Tabb will contact Jane Peters to get her signature on the plan. Jane Tabb will write an article and provide a picture to the local newspapers.

Fund Raising

- Janet Stine will contact Blue Ridge
- Joe Osterman will work on the writing the grants. Jane Tabb and Janet Stine will contact Roger Boyer about organization we may contact for funds.
- Roger Dailey will contact West Virginia University for a list of possible sources for funding.

Roger Dailey will contact Studio 105 for a status update on the WEB Page.

Janet Stine moved the FPB have 5000 tri-folds, 5000 business cards and 1000 two pocket folders printed. Seconded by Joe Osterman. Motion passed. Roger Dailey will get 3 bids for the printing.

Shannon Donley moved the FPB purchase a lock box to keep applications in until they have been approved. Jack Quinn seconded. Motion passed. The box will be stored at the Bardane Public Services Center to be available at our meetings. As applications are approved they will be moved to the FPB file draw in the County Commissioners office.

Jane Tabb presented an addition to the subdivision written by Paul J. Raco, Executive Director, Jefferson County Planning, Zoning and Engineering for the FPB. Roger Dailey moved the FPB request the following new section be added to the Jefferson County Subdivision Ordinance:

Article 2, Section 2.1(f)

JEFFERSON COUNTY FARMLAND PROTECTION BOARD

February 3, 2003

Easement created and approved by the Jefferson County Farmland Protection Board for the purpose of preservation. Such easements shall be exempt provided that they do not establish any additional use, and, may not further subdivide, without compliance with applicable Jefferson County land development laws.

Motion seconded by Jack Quinn. Motion passed. The FPB will send the request to Stephen R. Bockmiller, Jefferson County Chief Planner.

Joe Osterman will get 3 quotes for a laptop computer, printer, projector and screen. The laptop will be used by the FPB for power point presentations.

Shannon Donley led a discussion on the properties currently with federal funding.

The next meeting will be held on February 17, 2003.

Meeting adjourned at 9:30 PM.

Respectfully submitted,

Roger Dailey, Treasurer