

Jefferson County Farmland
Protection Board
Minutes
September 3, 2001

Present: Shannon Donley, Jack Quinn, Roger Dailey, Janet Stine, Joe Osterman and Jane Tabb

Not Present: Jane Peters

Shannon asked for a volunteer to take minutes since both Craig Yohn and Jane Peters were not present. Roger will take the minutes.

Minutes of Previous Meeting approved as Emailed.

Treasurer's Report: \$4,500.00 Opening Balance August 1, 2001
 \$ 2.37 Interest
 \$ -183.90 Eastern Panhandle Print and Copy - Printing of Tri-Folds
 \$4,318.47

The Legislative Digest money has been appropriated. Roger will get the form applying for the \$20,000 from Lesley.

Committee Reports:

Non-profit Status: Several details are still under scrutiny by Mr. Layva.

Land Data Accessibility: Jack asked if the Farmland Protection Board should make a formal request from Ginger for information. It was decided that letter should be sent to the State Tax Department, Ginger's boss. Joe will draft a letter to be sent to the State. He will call Craig Yohn for detail information of what we need from Ginger.

The Committee for the development of an evaluation system will have the criteria completed by October.

Fund Raising: Janet reported that she plans to attend a conference on Fund Raising on October 6. Joe will check with Lavonne Paden about the Working Lands Stewardship Act, introduced by Representatives Kind and Gilchrest (H.R. 2375).

Web Page: Roger presented a proposal he had received from Studio 105 in Shepherdstown. Jane reported that the county was expecting deliver of a new web page. Jane will check and see how we can fit in. Roger had gotten Email from Dr. Patrick Drohan about having our web page developed and hosted by Shepherd College. No action was taken on the proposal from Studio 105.

Jefferson County Comprehensive Plan - Jane report the County Commissioner were to get a report soon. Jane will report on the plan at the next meeting.

Jefferson County Fair - Maps did not show. The FPB shared a table with the Farm Bureau. Several of the tri-folds and informational letter were picked up from the table.

Jefferson County Agriculture Task Force - A new group to form a strategic plan for Agriculture in Jefferson County.

Shannon will check with Effie Kallas and Mr. Layva about having someone come to one of our upcoming meeting to talk about the tax advantages from using the Farmland Protection easement.

Shannon introduced the following list items that need to be started:

- Develop Cooperative Agreements with the Land Trust of the Eastern Panhandle and the Eastern Panhandle Soil Conservation District
- Develop a Closing Checklist
- Develop a Policy of Inspection and Enforcement
- Develop a Plan to Identify and Secure Major Funding
- Develop a Policy and Process to accept Easement Donations or make Purchases
- Develop a Process to accept monetary Donations.
- Develop Baseline Documentation including Applications, Checklists, Sample Deeds and Land Trusts.

Next meeting October 1, 2001

The meeting adjourned at 8 PM.

Respectfully submitted by,

Roger Dailey, Treasurer