



The forms in this Appendix are samples only, and should not be used for application purposes. Forms are subject to revision by the Jefferson County Farmland Protection Board without prior notice.

### 3. EASEMENT MONITORING INSPECTION FORM

#### Deed of Conservation Easement Background Information

Inspection date \_\_\_\_\_

Owner(s) name \_\_\_\_\_

Owner(s) address \_\_\_\_\_

\_\_\_\_\_

Owner(s) telephone ( ) \_\_\_\_\_

Location of property \_\_\_\_\_

#### Conservation Easement Description

Summary of easement provisions \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date conservation easement acquired \_\_\_\_\_

Name and address of conservation easement donor \_\_\_\_\_

\_\_\_\_\_

Name and address of current owner (if different) \_\_\_\_\_

\_\_\_\_\_

Length of ownership of present owner \_\_\_\_\_

#### ***On-Site Inspection***

Names of inspection team \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of owner/representative to whom inspection notice sent

\_\_\_\_\_

Did the owner/representative accompany the inspection team? Yes  No



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Jefferson County, WV

Name \_\_\_\_\_

Time spent on the property \_\_\_\_\_

Are the terms of the conservation easement agreement being adhered to?

Yes     No

Describe \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Were any violation or potential violations observed?     Yes     No

Describe \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe acts or uses now taking place permitted under the terms of the conservation easement agreement that were not previously observed

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Improvements (including structures, pipelines, powerlines, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Present use of the property

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Uses of surrounding properties

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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**Conclusions**

Recommended next visit:     Next scheduled visit     Near future visit

Remarks

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Inspection team supervisor Name \_\_\_\_\_

Signature \_\_\_\_\_

**Attachments (check all included)**

- Photographs
- Assessor's parcel map
- Local map or direction notes
- Right-of-way, utility or water easements
- Property survey
- U. S. Geological Survey quadrant map
- Other topographical maps

**FOR JEFFERSON COUNTY FARMLAND PROTECTION BOARD  
ONLY**

Accepted by Board of Directors     Yes     No

Action to be taken (if any) \_\_\_\_\_

Next inspection date \_\_\_\_\_

[End of Form 3]