



The forms in this Appendix are samples only, and should not be used for application purposes. Forms are subject to revision by the Jefferson County Farmland Protection Board without prior notice.

1. SALE OR DONATION OF CONSERVATION EASEMENT APPLICATION FORM

Date _____

GENERAL INFORMATION

Name of Owner(s)

Name _____

Home Phone () _____ Work Phone () _____

Street Address _____

City _____

State _____

Zip _____

Is this application for:

- purchase or
- donation of an easement

PROPERTY INFORMATION

Location of Property:

Deed Reference _____ Book: _____ Page: _____

Tax Map Numbers _____

IS THE PROPERTY:

Subject to a sales contract?

- Yes (*attach contract*)
- No

Currently listed for sale?

- Yes (*attach details*)
- No

Listed for sale within the last two years?

- Yes
- No

In the estate process or has been inherited within the last two years?

- Yes (*attach details*)
- No

A. DEVELOPMENT PRESSURE

Property in the rural zone

- Yes
- No

Property in non-rural zone, but currently being farmed

- Yes
- No

Property in non-rural zone, and not currently farmed

- Yes
- No



FARMLAND PROTECTION — APPENDIX

Jefferson County, WV

B. ACREAGE

Total Acreage _____

Acreage offered for easement _____

Does the property have a current farm-use valuation for tax purposes?

- Yes (*attach most recent filing*)
- No

C. SOIL EVALUATION

Soils Profile conducted by NRCS

- Yes (*attach soil map*)
- No

NRCS Conservation Plan

- Yes (*attach letter from NRCS office stating the farm has a working conservation plan*)
- No (*property must have conservation plan through NRCS office to qualify*)

D. CONTIGUOUS PROPERTY

List the adjacent land tracts that are assessed as agriculture

1. _____
2. _____
3. _____
4. _____
5. _____

Price/Easement

Owner's Estimate: _____

Fair market value: _____

Agricultural value: _____

Has an appraisal been completed?

- Yes
- No

Owner's Offering Price

F. HISTORICAL

Property is on the National Register of Historical Places

- Yes
- No

Property is of national, state or local significance

- Yes
- No

Property is adjacent to one of the above two properties

- Yes
- No



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Property adjoins state or national park, existing permanent easement or permanently protected land²

- Yes
- No

Property fronts on a major stream, creek or river

- Yes
- No

Property includes areas in 100 year flood plain

- Yes
- No

Property contains at least 10 acres of mature forest

- Yes
- No

Property contains stone fences

- Yes
- No

Property contains a cave

- Yes
- No

Property contains other features targeted by the Nature Conservancy

- Yes
- No

Property contains or is contiguous to endangered or threatened habitat

- Yes
- No

Property contains a stream or tributary

- Yes
- No

Property contains a year-round spring

- Yes
- No

Property contains a wetland

- Yes
- No

Property contains a sinkhole(s)

- Yes
- No

G. DEBT

Secured Debt / Liens:

Holder _____ Amount _____
 Holder _____ Amount _____

Will the lender agree to subordinate the loan?

- Yes
- No



H. LENGTH OF EASEMENT

This conservation easement is in perpetuity

- Yes
- No

Official Contact

Name, address and phone number of the contact person who is authorized by all property owners to receive correspondence from the county and negotiate the terms of the easement:

Name _____

Phone Number () _____

Address _____

City State Zip Code _____

Signatures

All owners must sign this application giving consent to make application to the Jefferson County Farmland Protection Board for a conservation easement donation:

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____

Documentation Checklist. The following documents must be attached:

- Sketch plat of property
- Deed description
- Tax map (available from Jefferson County Assessor's Office)
- Soil map (available from the NRCS)
- Soil Profile (available from the NRCS)

NOTE:

- ✓ All applications must be completed and signed to be considered.
- ✓ Additional information may be required from the applicant.

[End of Form 1]